

## General Government Function

**G. General Government Function:** This function involves efforts to support the general activities of state, regional, and local levels of government.

**70XXXXX, Executive Management Subfunction:** Efforts to assist the Governor in statewide management of state activities.

**7010000, Governmental Affairs Services:** Efforts to assist, coordinate, and cooperate with various levels of government.

7010100, Federal Affairs: Efforts to ensure that federal loans, grants-in-aid, grant guidelines, and where practical, legislation are consistent with state objectives.

7010200, International Affairs: Efforts to cooperate with other nations on exchange programs of mutual interest and benefit to the Commonwealth.

7010300, Interstate Affairs: Efforts to ensure that proposals between Virginia and other states are consistent with state objectives.

7010400, Local Affairs: Efforts to ensure that local needs and problems are addressed in conformance with state objectives.

7010600, Regional Affairs: Efforts to ensure that regional needs and problems are addressed in conformance with state objectives.

7010800, State Affairs: Efforts to ensure that state needs and problems are addressed in conformance with state objectives.

7010900, Public Information Services: Efforts to provide public information. [Eff. 7-1-00]

7019900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

**7020000, Management Analysis Services:** Efforts to provide management analysis services for state agencies and evaluations of central state and agency operations for the Governor and Secretaries to maximize efficiency in the utilization of state resources, to effect cost reductions, and to improve the state's operational effectiveness.

**7040000, Personnel Management Services:** Efforts to provide personnel management services necessary for on-going operations of government.

7040100, Compensation and Classification Services: Efforts to maintain uniform personnel classification and compensation plans covering employees in state service.

7040300, Equal Opportunity and Employee Services: Efforts to provide a closer working relationship among such distinct areas of public employee relations' management as: compliance management, performance evaluation, employee benefit management, and other employee services.

7040400, Merit System Administration: Efforts to maintain and implement approved merit system standards in personnel administration in grant-in-aid agencies.

7040600, Medical/Hospitalization Benefits - State: Efforts to provide a health insurance program for all state employees and their families. (Rev. eff. 9-1-93)

7040700, Medical/Hospitalization Benefits - Local: Efforts to provide a health insurance program for local political subdivision employees and their families. (Eff. 9-1-93)

7040900, State Management Development and Training: Efforts to assist state agencies with their management development and employee training needs.

7041000, Local Government Management Relations: Efforts to assist local governments with their management development and employee training needs.

7041100, Communications and Community Relations: Efforts to improve state government communication with its employees and the community at large.

7041200, Policy Development: Efforts to develop sound personnel policies for state government and to interpret said policies and provide guidance on their implementation. [Rev. eff. 7-1-92]

7041300, Workforce Transition Assistance: *Efforts to provide financial assistance for costs associated with the Workforce Transition Act of 1995. [Eff. 7-1-03]*

7049900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

**7080000, Transition Support:** Efforts to provide transition support to incoming elected officials.

7080100, Chief Executive: Efforts to assist the Chief Executive in transition.

7089900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

**7090000, Information Systems Services:** Efforts to improve management information through the development and maintenance of automated data processing management information systems.

7090100, Interagency Systems Development: Efforts to provide for the study, design, development, implementation, and continuous support of interagency management information systems.

7090200, Information Systems Maintenance: Efforts to provide for the maintenance of operational management information systems to insure their effectiveness and efficiency in line with technological and environmental changes.

7099900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

**7100000, Executive Discretion:** Efforts to provide for discretionary actions of the Chief Executive.

**7110000, Information Systems Management and Direction:** Efforts to support state agencies in providing for planning, review, and evaluation of management information systems, and procurement in support of these systems.

7110100, Information Systems Assistance and Control: Efforts to support state agencies in providing for systems standards and policies, technical review and evaluation of the application of ADP resources, and preparation of management information systems plans.

7110200, Automated Data Processing Equipment and Services Procurement: Efforts to assist state agencies in the evaluation of new ADP technology, the selection and procurement of ADP equipment, products, and services, and the administration of contracts for such equipment, products and services.

7110300, Special Projects Management: Efforts to manage major information technology projects in the Commonwealth. [Eff. 7-1-98]

7110400, Public Information Access Services: Efforts to use information technology to make public information in state agencies more accessible to the public. [Eff. 4-7-99]

7110500, Geographic Information Access Services: Efforts to use information technology to make geographic information available to the public. [Eff. 4-7-99]

7119900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

**7120000, Emergency Communication Systems Management and Direction:** Efforts to improve delivery of emergency services through development and deployment of emergency communication systems. [Eff. 10/9/00]

7120100, Emergency Communication Systems Development Services: Efforts to develop and promote emergency communication services in the Commonwealth. [Eff. 10/9/00]

7120200, Financial Assistance to Localities for Enhanced Emergency Communications Services: Efforts to provide financial assistance to localities through the distribution of the Wireless E-911 Fund. [Eff. 10/9/00]

7120300, Financial Assistance to Service Providers for Enhanced Emergency Communications Services: Efforts to provide financial assistance to service providers on behalf of localities through the distribution of the Wireless E-911 Fund. [Eff. 10/9/00]

**7130000, Executive Management:** (This program may be used only with the prior written approval of the Department of Planning and Budget.) [Eff. 7-1-90]

7130100, Savings from Management Actions: (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.) [Eff. 7-1-90]

7130200, Adjustments for Resizing Actions: (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.) [Eff. 7-1-95]

7130300, (Not used)

7130400, Savings from Governor's Commission on Efficiency and Effectiveness: Efforts to recover savings identified by the Governor's commission. [Eff. 7-1-02]

**7140000, Across the Board Reductions:** Efforts to recover savings in state agencies. [Eff. 4-8-02]

**7150000, Planning, Budgeting, and Evaluation Services:** Efforts to provide staff assistance and support to the Governor, the Secretaries and other officials so that services are rendered in an effective and efficient manner.

7150200, Budget Development and Execution Services: Efforts to conduct a statewide budgeting process directed towards the formulation and execution of the Commonwealth's biennial budget and multi-year plan.

7150300, Research, Evaluation, and Policy Services: Effort to develop and conduct a comprehensive planning, research, policy articulation, and program evaluation process.

7159800, Administrative Services: Efforts to provide administrative and logistical services in support of the state's planning, budgeting, and evaluation systems.

7159900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

**7160000, Execution Management Reorganization:** Efforts to support reorganization of state government. [Eff. 7-1-03]

**7180000, Execution of Claim Settlements:** Efforts to administer settlements resulting from claims against parties for damages to the Commonwealth's land, air, water, or real property.

**7190000, Administrative and Support Services:** Efforts to provide overall administrative and logistical support services.

7190100, General Management and Direction: Efforts to provide administrative management and direction.

7190200, Computer Services: Efforts to provide automated data processing services.

7190300, Accounting and Budgeting Services: Efforts to provide accounting and budgeting services.

7190400, Architectural and Engineering Services: Efforts to provide architectural and engineering services for an institution or university hospital.

7190500, Collection and Locator Services: Efforts to locate individuals for the purpose of collecting funds for support payments, delinquent accounts and/or other monies owed to the Commonwealth.

7190600, Filtration and Treatment Plant Operation: Efforts to operate and maintain filtration and treatment plants.

7190700, Food and Dietary Services: Efforts to provide food and dietary services to patients, prisoners, and students in an institution or university hospital (excluding higher education institutions).

7190800, Housekeeping Services: Efforts to provide housekeeping services for patients confined to hospitals and sanitariums.

7190900, Linen and Laundry Services: Efforts to provide laundry services for prisoners and students in institutions (excluding higher education institutions) and linen services for patients confined to hospitals or sanitariums.

7191000, Medical and Clinical Services: Efforts to provide medical and clinical support services in an institution or university hospital (excluding higher education institutions).

7191100, Medical Management and Direction: Efforts to provide medical management and direction for hospitals and sanitariums.

7191300, Nursing Management and Direction: Efforts to provide nursing management and direction for hospitals and sanitariums.

7191400, Personnel Services: Efforts to provide personnel services.

7191500, Physical Plant Services: Efforts to operate and maintain physical plant facilities.

7191600, Planning and Evaluation Services: Efforts to provide planning and evaluation services.

7191700, Power Plant Operation: Efforts to provide, operate, and maintain power plants (for institutions and university hospitals which accrue specific costs outside of physical plant services, excluding institutions of higher education).

7191800, Procurement and Distribution Services: Efforts to provide procurement and distribution services.

7191900, Public Information Services: Efforts to provide public information services.

7192000, Records Retention and Word Processing Services: Efforts to provide records retention and word processing services.

7192100, Recreation Services: Efforts to provide active and passive recreational services, including the operation of activity centers for patients, prisoners, and students in institutions or university hospitals (excluding higher education institutions).

7192200, Residential Services: Efforts to provide residential (house parents, cottage supervisors, or halfway house supervisors) services in institutions (excluding higher education and correctional institutions).

7192300, Security Services: Efforts to provide security services to facilities and grounds for institutions and university hospitals (excluding higher education and correctional institutions).

7192400, Teacher Management and Direction: Efforts to provide teacher management and direction for an institution or university hospital.

7192500, Training and Education Services: Efforts to provide training and education to state employees.

7192600, Transportation Services: Efforts to provide transportation services to patients, prisoners, or students in institutions or university hospitals (excluding higher education institutions).

7192700, Vessel Operation Services: Efforts to operate and maintain research vessels and similar watercraft.

7192800, Grant and Loan Administration: Efforts to administer grant and loan programs.

7192900, Financial and Operational Audits: Efforts to audit and evaluate the finances, operations, and performance of agency operations. [Eff. 7-1-00]

7199900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

**72XXXXX, General Services Subfunction:** Efforts to provide administrative and logistical support to state, regional and local agencies.

**7200000, Revenue Reserve:** Efforts to reserve resources. [Eff. 5-1-00]

**7210000, Defense Preparedness:** Efforts to plan for and maintain military readiness through National Guard operations.

7210100, General and Weapons Warehousing: Efforts to manage and operate the state arsenal and warehouse and armories.

7210200, Military Reservations and Facilities: Efforts to support state military reservations and facilities.

7210300, National Guard: Efforts to maintain the Army and Air National Guard.

7210400, Virginia State Defense Force: Efforts to support the State Defense Force.

7219900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

**7220000, Disaster Planning and Operations:** Efforts to plan for and conduct operations necessary to protect persons and property from adverse effects of natural or manmade disasters.

7220100, Communications and Warning System: Efforts to provide warnings and necessary communications in times of emergency.

7220200, Disaster Operations: Efforts to provide assistance to units of government prior to and during an emergency.

7220300, Disaster Recovery: Efforts to provide assistance to units of governments in recovering from a disaster.

7220400, Emergency Action Training, Education, and Information: Efforts to provide training, education, and information necessary to deal with disasters.

7220500, Emergency Planning: Efforts to plan for the eventuality of emergency conditions.

7220600, Radiological Instrument Calibration and Maintenance: Efforts to prevent radiological disaster through monitoring.

7220700, Emergency Coal Production Operations: Efforts to provide for the production of coal in a declared emergency.

7220800, Emergency Fuel and Fuel Oil Operations: Efforts to provide for the acquisition, storage, and distribution of fuel in the event of an emergency.

7220900, Financial Assistance for Emergency Management and Response: Efforts to provide financial aid for local governments to develop and maintain emergency response plans and preparedness programs to respond to nuclear accidents and to support jurisdictions responding to hazardous materials incidents. [Eff. 7-1-93]

7229900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

**7230000, Electoral Services:** Efforts to establish and administer an impartial electoral process.

7230100, Election Operations: Efforts to provide uniformity in registration and elections procedures administered by registrars and electoral boards statewide.

7230200, Election Staff and Officials Training: Efforts to provide a means of training staff and officials in election procedures and governing rules.

7230300, General Registrar Compensation: Efforts to provide support for registration services to local governments.

7230400, Central Registration Roster System: Efforts to maintain a current and accurate record of each registered voter in Virginia.

7230500, Writs of Election: Efforts to provide writs of election to local electoral officials.

7230600, Local Electoral Board Compensation and Expenses: Efforts to provide compensation to and pay the expenses of local electoral boards.

7230700, Presidential Electors Compensation: Efforts to compensate presidential electors.

7239900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

**7240000, Financial Systems Development and Management:** Efforts to provide analysis of general accounting data needs and systems.

7240100, General Systems Development and Management: Efforts to provide ongoing maintenance and enhancements to statewide financial systems. [Eff. 7-1-94]

7240200, Integrated Human Resource Information System: Efforts to plan, design, and implement a statewide-integrated human resource and payroll system. [Eff. 7-1-94]

7249900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.) [Eff. 7-1-94]

**7250000, Investment, Trust, and Insurance Services:** Efforts to provide investment, trust, and insurance services and to manage funds and debts.

7250100, Bond Issuance Advisory Services: Efforts to regulate the issuance of bonds for generating revenue for the state and to assist regional and local agencies in the issuance of bonds.

7250200, Insurance Services: Efforts to manage insurance records of and provide services to all state agencies and institutions.

7250300, Investment Services: Efforts to manage investment funds.

7250400, Trust Services: Efforts to manage trust funds.

7250500, Payments to Institutions of Higher Education: Efforts to make payments from the Higher Education Tuition Trust Fund to post secondary educational institutions. [Eff. 7-1-98]

7259900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

**7260000, Laboratory Services:** Efforts to provide analyses in support of health, environmental control, and product regulation.

7260200, Laboratory Customer and Planning Services: Efforts to design long-term goals and objectives to meet customer requirements, to identify and forecast current and future services needs, to develop regulations, budgets, and legislation, to provide training programs, and to certify laboratories for compliance with applicable laws and regulations. [Rev. Eff. 7-1-95]

7260400, Analytical Laboratory Services: Efforts to provide specialized analytical laboratory testing for state, environmental, and public health programs. [Rev. Eff. 7-1-95]

~~7260600, Environmental and Regulatory Laboratory Services: Efforts to provide analytical, radiological and testing services in support of the Commonwealth's environmental, regulatory and health activities. [Delete eff. 7-1-95]~~

7269900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

**7270000, Physical Plant Acquisition and Construction:** Efforts to acquire, construct, and renovate land and buildings.

7270100, Acquisition: Efforts to acquire land (excluding rights-of-way), buildings, and public works of art for the state.

7270200, Construction: Efforts to construct new buildings.

7270300, Engineering and Architectural Review, Design, and Advisory Services: Efforts to develop maintenance and utilization standards, to prepare topography and utility maps, to render technical assistance on engineering and architectural problems, and to review capital outlay and fuel bids.

7270400, Renovation: Efforts to alter, repair, and/or modernize existing buildings.

7279900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

**7280000, Financial Assistance to Localities - General:** Efforts to provide financial assistance to localities through the sharing of revenues.

7280100, Distribution of Alcoholic Beverage Control Profits: Efforts to provide financial assistance to localities through the distribution of alcoholic beverage control profits.

7280200, Distribution of Fees from Athletic Events: Efforts to provide financial assistance to localities through the distribution of athletic event regulation fees.

7280300, Distribution of Mobile Home Taxes: Efforts to provide financial assistance to localities through the distribution of mobile homes taxes.



7280400, Distribution of Sales Taxes: Efforts to provide financial assistance to localities through the distribution of sales taxes.

7280500, Distribution of Wine Taxes: Efforts to provide financial assistance to localities through the distribution of wine taxes.

7280600, Distribution of Rolling Stock Taxes: Efforts to provide financial assistance to localities through the distribution of rolling stock taxes.

7280700, Distribution of Fire Programs Fund: Efforts to provide financial assistance to localities for fire protection services through the distribution of the Fire Programs Fund.

7280800, Distribution of Recordation Tax to Localities: Efforts to provide financial assistance to localities for transportation or public education uses through the distribution of recordation tax revenues. [Eff. 7-1-90]

7280900, Payments on Behalf of Localities: Efforts to provide payments to other state agencies or organizations on behalf of localities for selected operating costs. [Eff. 7-1-93]

7281000, Distribution of Rental Vehicle Taxes: Efforts to provide financial assistance to localities through the distribution of passenger vehicle rental taxes. [Eff. 7-1-93]

7281100, Remittance of Sales Tax Revenues from Public Facilities: Efforts to remit to a municipality any sales tax revenues generated in a qualifying public facility. [Eff. 7-1-95]

7289900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

**7290000, Oil Overcharge Expendable Trust Fund:** Efforts to collect recoveries for petroleum pricing violations.

**7300000, Procurement Services:** Efforts to acquire and provide goods, commodities, and office services.

7300100, Office Services: Efforts to assist in the efficient movement of mail, messenger, and parcel services between all state agencies.

7300200, Purchase Management: Efforts to supervise and coordinate activities of buyers and bid presentations and acceptance.

7300300, Real Surplus Property Management: Efforts to obtain and distribute federal and state real surplus property to eligible recipients.

7300400, Surplus and Excess Property Management - Federal: Efforts to obtain and/or distribute surplus federal equipment and materials to eligible donees.

7300500, Surplus Transfer or Sale - State: Efforts to transfer and/or sell surplus state equipment and materials.

7309900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

**7310000, Federal Retiree Tax Reserve:** Efforts to meet the Commonwealth's obligation to refund income taxes to certain taxpayers, subject to a final decision in the case of Harper et al. v. Virginia Department of Taxation. [Rev. 7-1-94]

7310100, Federal Retiree Tax Reserve I: Efforts to create a reserve fund for payment of income tax refunds to federal retirees as provided in Chapter 5, 1994 Acts of Assembly, Special Session I. [Eff. 7-15-95]

7310200, Federal Retiree Tax Reserve II: Efforts to create a reserve fund for payment of income tax refunds to federal retirees as provided in Chapter 185 and 293, 1995 Acts of Assembly. [Eff. 7-15-96]

7310300, Special Litigation Reserve Fund: Efforts to create a special litigation reserve fund for payments of income tax refunds to federal retirees who have been awarded judgments by the courts against the Commonwealth, pursuant to Chapter 47, 1995 Acts of Assembly. [Eff. 7-15-95]

7310400, Federal Retiree Tax Reserve III: Efforts to create a reserve fund for payment of income tax refunds to the group of federal retirees designated in Chapter 719, 1996 Acts of Assembly. [Eff. 7-1-96]

**7320000, Revenue Administration Services:** Efforts to control and collect revenues and to disburse state funds.

7320100, Administrative Processing: Efforts to provide for a more efficient processing of collection returns, resulting in quicker depositing of funds and a decrease in administrative errors.

7320200, Financial Assistance to Local Treasurers: Efforts to provide the state's share of salaries, compensation, and other allowances to local treasurers, their deputies, and employees.

7320300, Revenue Law and Fee Compliance: Efforts to promote better revenue and fee compliance through the activities of audit, enforcement, and collections.

7320400, Taxpayer Assistance: Efforts to assist taxpayers through field and main offices and to assist local commissioners of the revenue pertaining of the processing of tax returns.

7320500, Fund Disbursement: Efforts to disburse state funds.

7320600, Tax Refunds and Interest: Efforts to provide tax refunds and interest thereon.

7320700, Unclaimed Property Act Administration: Efforts to provide administrative support for the Unclaimed Property Act.

7320800, Compensation to County and City Clerks of Court: Efforts to compensate county and city clerks of court for collection of state revenues.

7320900, Tobacco Master Settlement Agreement Enforcement: Efforts to enforce the diligent enforcement provision of the 1998 Tobacco Master Settlement Agreement.

7329900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

**7330000, Security for Public Deposits:** Efforts to manage and administer collateral securities required to protect public depositors.

**7340000, Tax Value Assistance to Localities:** Efforts to promote tax equalization and to provide reevaluation of real estate and personal properties.

7340100, Assessor Training and Education: Efforts to provide training methods programs for local assessors.

7340200, Financial Assistance to Local Commissioners of the Revenue for Tax Value Certification: Efforts to provide the state's share of salaries, compensation, and other allowances to local commissioners of the revenue, their deputies and employees.

7340300, Land Use Assessment: Efforts to assist in establishing the range of values for differing land uses; to provide information and application forms for, and administrative adjudication of, such uses.

7340400, Local Valuations and Assessments: Efforts to provide valuations and assessments to localities.

7340500, Mapping Services: Efforts to update old and prepare new property identification maps and offer related assistance to localities.

7340600, Property Tax Assistance to Localities: Efforts to provide local officials with information and methods for the more equitable and efficient administration of the local property tax.

7340700, Valuation and Assessment of Public Service Corporations and Railroads: Efforts to provide valuation and assessment of public service corporations and railroads.

7349900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

**7350000, Revenue Reserve Stabilization Fund:** Efforts to provide for deficiencies in revenue collections. [Rev. 7-1-93]

**7360000, Virginia Education Loan Authority Reserve Fund:** Efforts to meet the Commonwealth's obligations for the privatization of VELA and SEAA. [Eff. 7-1-98]

7360100, Loan Servicing Reserve Fund: Efforts to establish an operating reserve fund to pay any residual reserve accounts and security pledges, which remain a state responsibility. [Eff. 7-1-98]

7360200, Edvantage Reserve Fund: Efforts to establish an operating reserve fund to pay any residual reserve accounts and security pledges for the Edvantage loan guarantee program which remain a state responsibility. [Eff. 4-7-99]

**7370000, Accounting Services:** Efforts to establish and administer a state accounting code classification system for assuring the legality of transactions and providing a consistent database.

7370100, General Accounting: Efforts to monitor, prescribe, and maintain the official records and fund balance for the Commonwealth.

7370200, Pre-Audit of Disbursement: Efforts to pre-audit expenditure documents for regularity, legality, and mathematical accuracy, and to assure that approved funds are available.

7379900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

**7380000, Central Records Retention Services:** Efforts to collect, identify, and retain all public records of state government.

7380100, Central Records Management: Efforts to ensure that records of state government are identified and retained for administrative, legal, fiscal, and historical requirements.

7380200, Official Public Records: Efforts to maintain and publish official public records on lobbyists, gubernatorial appointments, elected and appointed officials, agreements, and compacts for the Commonwealth.

7380300, Public Documents Access: Efforts to make public documents accessible to the public.

7389900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

**7390000, Deferred Maintenance:** Efforts to provide low cost repairs (between \$25,000 and \$500,000) designed to maintain the useful life of an existing facility.

**7400000, Collection Services:** Efforts to collect delinquent accounts and/or other monies owed to the Commonwealth.

**7410000, Physical Plant Maintenance and Operation:** Efforts to operate and maintain buildings and land owned by the state.

7410100, Buildings and Grounds Security Services: Efforts to provide safe and secure buildings and land owned by the state.

7410200, Custodial Services: Efforts to provide custodial and janitorial services for state buildings.

7410300, Grounds Maintenance: Efforts to maintain the grounds, sidewalks, drives, and streets owned by the state.

7410400, Office Space Assignment: Efforts to manage state owned and leased office space for assignment to state agencies.

7410500, Parking Facilities Management: Efforts to provide vehicle parking spaces and facilities for state employees and public use.

7410600, Payments in Lieu of Taxes: Efforts to reimburse localities for community services rendered.

7410700, Repairs and Maintenance of Buildings: Efforts to provide minor repairs (less than \$10,000) or alterations to state owned buildings.

7410800, Special Maintenance Services: Efforts to provide repairs and maintenance services to other state agencies for which a fee is charged.

7410900, Building Operations: Efforts to manage and operate all buildings controlled, maintained, and operated by the Department of General Services at the seat of government with funding derived from rental charges assessed to occupants of the affected buildings. [Eff. 7-1-90]

7419900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

**7420000, Physical Plant Rental and Office Relocation:** Efforts to rent or lease land or buildings and pay moving expenses of state agencies.

**7430000, Bond and Loan Retirement and Redemption:** Efforts to provide for the redemption and retirement of bonds and loans.

7430100, General Obligation Bond Redemption and Interest: Efforts to provide for the redemption of, and payment of interest on, general obligation bonds issued by the Commonwealth.

7430200, Amortization Payments: Efforts to provide for the repayment of loans made by the Virginia Supplemental Retirement System and the Virginia Public Building Authority to finance certain capital outlay projects.

**7440000, Fire Services Assistance:** Efforts to provide services and assistance to fire departments, fire organizations, and local governments in the promotion and coordination of fire prevention, fire protection, fire training, and similarly related activities.

7440100, Fire Services Management and Coordination: Efforts to promote and provide leadership in coordinating and managing the activities of fire-related organizations through the planning, development, implementation, and evaluation of systems and programs directed at fire prevention and protection.

7440200, Fire Services Technical Support: Efforts to provide technical assistance to fire departments, fire organizations, and local governments by conducting operational and managerial studies of their overall fire protection systems and needs and making recommendations on short- and long-range planning efforts.

7440300, Fire Training and Education: Efforts to provide fire training and education through program development, conducting schools, providing training assistance, and promoting the development of regional fire training facilities.

7449800, Administrative Services: Efforts to provide administrative and logistical services in support of the state's fire services activities.

7449900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

**7450000, Financial Assistance from Tobacco Settlement:** Deposits received from Master Settlement Agreement with tobacco product manufacturers. [Eff. 4-1-00]

7450100, Payments to the Tobacco Indemnification and Community Revitalization Fund: Payments from Master Settlement Agreement with tobacco product manufacturers to Tobacco Indemnification and Community Revitalization Fund. [Eff. 4-1-00]

7450200, Payments to the Virginia Tobacco Settlement Fund: Payments from Master Settlement Agreement with tobacco product manufacturers to Virginia Tobacco Settlement Fund. [Eff. 4-1-00]

7450300, Payments to the Priority Transportation Fund: Payments for highway construction projects designated in the Virginia Transportation Act of 2000. [Eff. 4-1-00]

7450400, Payments to the Higher Education and Economic Development Trust Fund:

7450500, Payments to the Tobacco Indemnification and Community Revitalization Endowment:

74506 00, Payments to the Virginia Tobacco Settlement Endowment:

**7460000, Personal Property Tax Relief Program:** Efforts to provide financial assistance to localities to offset reductions in collection of personal property taxes. [Eff. 7-1-98]

**7470000, Public/Private Partnership:** Efforts to improve the delivery of government services through the establishment of public/private partnerships. [Eff. 4-7-99]

7470100, General Management and Direction: Efforts to provide administrative management and direction. [Eff. 4-7-99]

7470200, Public/Private Partnership for Revenue Administration Services: Efforts to execute public/private partnerships to improve revenue administration services. [Eff. 4-7-99]

**7480000, Architectural and Antiquity Research, Planning and Coordination:** Efforts to inventory, maintain, preserve, and promote architectural, historical, archeological, and landscape assets of the Commonwealth. [Eff. 4-7-99]

7480100, Architectural Research: Efforts to inventory, maintain, preserve, and promote architectural assets of the Commonwealth. [Eff. 4-7-99]

**7490000, Administrative and Support Services:** Efforts to provide overall administrative and logistical support services.

7490100, General Management and Direction: Efforts to provide administrative management and direction.

7490200, Computer Services: Efforts to provide automated data processing services.

7490300, Accounting and Budgeting Services: Efforts to provide accounting and budgeting services.

7490400, Architectural and Engineering Services: Efforts to provide architectural and engineering services for an institution or university hospital.

7490500, Collection and Locator Services: Efforts to locate individuals for the purpose of collecting funds for support payments, delinquent accounts and/or other monies owed to the Commonwealth.

7490600, Filtration and Treatment Plant Operation: Efforts to operate and maintain filtration and treatment plants.

7490700, Food and Dietary Services: Efforts to provide food and dietary services to patients, prisoners, and students in an institution or university hospital (excluding higher education institutions).

7490800, Housekeeping Services: Efforts to provide housekeeping services for patients confined to hospitals or sanitariums.

7490900, Linen and Laundry Services: Efforts to provide laundry services for prisoners and students in institutions (excluding higher education institutions) and linen services for patients confined to hospitals or sanitariums.

7491000, Medical and Clinical Services: Efforts to provide medical and clinical support services in an institution or university hospital (excluding higher education institutions).

7491100, Medical Management and Direction: Efforts to provide medical management and direction for hospitals and sanitariums.

7491300, Nursing Management and Direction: Efforts to provide nursing management and direction for hospitals and sanitariums.

7491400, Personnel Services: Efforts to provide personnel services.

7491500, Physical Plant Services: Efforts to operate and maintain physical plant facilities.

7491600, Planning and Evaluation Services: Efforts to provide planning and evaluation services.

7491700, Power Plant Operation: Efforts to provide, operate, and maintain power plants (for institutions and university hospitals which accrue specific costs outside of physical plant services, excluding institutions of higher education).

7491800, Procurement and Distribution Services: Efforts to provide procurement and distribution services.

7491900, Public Information Services: Efforts to provide public information services.

7492000, Records Retention and Word Processing Services: Efforts to provide records retention and word processing services.

7492100, Recreation Services: Efforts to provide active and passive recreational services, including the operation of activity centers for patients, prisoners, and students in institutions or university hospitals (excluding higher education institutions).

7492200, Residential Services: Efforts to provide residential (house parents, cottage supervisors, or halfway house supervisors) services in institutions (excluding higher education and correctional institutions).

7492300, Security Services: Efforts to provide security services to facilities and grounds for institutions and university hospitals (excluding higher education and correctional institutions).

7492400, Teacher Management and Direction: Efforts to provide teacher management and direction for an institution or university hospital.

7492500, Training and Education Services: Efforts to provide training and education to state employees.

7492600, Transportation Services: Efforts to provide transportation services to patients, prisoners, or students in institutions or university hospitals (excluding higher education institutions).

7492700, Vessel Operation Services: Efforts to operate and maintain research vessels and similar watercraft.

7492800, Grant and Loan Administration: Efforts to administer grant and loan programs.

7499900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

**75XXXXX, State Contributions And Payments For Employees Subfunction:** Efforts to provide optional and mandatory benefits to and for all employees of the Commonwealth.

**7560000, Compensation Supplements (Local):** Efforts to provide for adjusting base rates of pay for local constitutional officers.

**7570000, Compensation Supplements (State):** Efforts to provide for adjusting base rates of pay and for essential overtime of wage and salaried state employees.

**7580000, Economic Contingency:** Efforts to provide for unbudgeted cost increases caused by extraordinary circumstances.

**7590000, Deferred Compensation Match:** Efforts to provide state employers deferred compensation match for state employees. [Eff. 4-7-99]

**7600000, Line of Duty:** Efforts to provide payments to beneficiaries of certain law enforcement officers pursuant to the Line of Duty Act.

**7620000, Social Security Benefits (Local):** Efforts to provide and administer employer's share of Social Security withholdings for local constitutional officers.

**7630000, Social Security Benefits (State):** Efforts to provide and administer employer's share of Social Security withholdings for state employees.

**7650000, Supplemental Retirement (Local):** Efforts to provide effective retirement plans and pensions for local constitutional officers.

**7660000, Supplemental Retirement (State):** Efforts to provide effective retirement plans and pensions for state employees.

7660100, Increased Retirement Benefits: Efforts to provide payments of increased retirement benefits to certain retired state employees and beneficiaries.

**7670000, Unemployment Compensation:** Efforts to provide and administer employer's share of unemployment insurance for state employees.

**7680000, Group Life Insurance (Local):** Efforts to provide life insurance to all full-time local salaried public employees including teachers, judges, and participating political subdivisions.

**7700000, Group Life Insurance (State):** Efforts to provide life insurance to all full-time state salaried public employees including state police.

**7710000, Judicial Retirement:** Efforts to provide effective retirement plans and pensions for members of the Judiciary.

**7790000, Administrative and Support Services:** Efforts to provide overall administrative and logistical support services.

7790100, General Management and Direction: Efforts to provide administrative management and direction.

7790200, Computer Services: Efforts to provide automated data processing services.

7790300, Accounting and Budgeting Services: Efforts to provide accounting and budgeting services.

7790400, Architectural and Engineering Services: Efforts to provide architectural and engineering services for an institution or university hospital.

7790500, Collection and Locator Services: Efforts to locate individuals for the purpose of collecting funds for support payments, delinquent accounts and/or other monies owed to the Commonwealth.



7790600, Filtration and Treatment Plant Operation: Efforts to operate and maintain filtration and treatment plants.

7790700, Food and Dietary Services: Efforts to provide food and dietary services to patients, prisoners, and students in an institution or university hospital (excluding higher education institutions.)

7790800, Housekeeping Services: Efforts to provide housekeeping services for patients confined to hospitals or sanitariums.

7790900, Linen and Laundry Services: Efforts to provide laundry services for prisoners and students in institutions (excluding higher education institutions) and linen services for patients confined to hospitals or sanitariums.

7791000, Medical and Clinical Services: Efforts to provide medical and clinical support services in an institution or university hospital (excluding higher education institutions).

7791100, Medical Management and Direction: Efforts to provide medical management and direction for hospitals and sanitariums.

7791300, Nursing Management and Direction: Efforts to provide nursing management and direction for hospitals and sanitariums.

7791400, Personnel Services: Efforts to provide personnel services.

7791500, Physical Plant Services: Efforts to operate and maintain physical plant facilities.

7791600, Planning and Evaluation Services: Efforts to provide planning and evaluation services.

7791700, Power Plant Operation: Efforts to provide, operate, and maintain power plants (for institutions and university hospitals which accrue specific costs outside of physical plant services, excluding institutions of higher education).

7791800, Procurement and Distribution Services: Efforts to provide procurement and distribution services.

7791900, Public Information Services: Efforts to provide public information services.

7792000, Records Retention and Word Processing Services: Efforts to provide records retention and word processing services.

7792100, Recreation Services: Efforts to provide active and passive recreational services, including the operation of activity centers for patients, prisoners, and students in institutions or university hospitals (excluding higher education institutions).

7792200, Residential Services: Efforts to provide residential (house parents, cottage supervisors, or halfway house supervisors) services in institutions (excluding higher education and correctional institutions).

7792300, Security Services: Efforts to provide security services to facilities and grounds for institutions and university hospitals (excluding higher education and correctional institutions).

7792400, Teacher Management and Direction: Efforts to provide teacher management and direction for an institution or university hospital.

7792500, Training and Education Services: Efforts to provide training and education to state employees.

7792600, Transportation Services: Efforts to provide transportation services to patients, prisoners, or students in institutions or university hospitals (excluding higher education institutions).

7792700, Vessel Operation Services: Efforts to operate and maintain research vessels and similar watercraft.

7792800, Grant and Loan Administration: Efforts to administer grant and loan programs.

7799900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

**78XXXXX, Legislative Services Subfunction:** Efforts to support the enactment of legislation and articulation of policy and to evaluate their results.

**7820000, Enactment of Laws:** Efforts to formulate and enact laws in the Commonwealth.

7820100, Code Modernization: Efforts to provide recommendations on changes in the state Code to reflect changes in time and societal attitudes.

7820200, Codification of Laws: Efforts to codify and print acts of the General Assembly in code form, as prescribed, inclusive of the Code of Virginia, and statutory revision as required by law.

7820300, Committee Activities: Efforts to provide for the activities of standing committees of the General Assembly.

7820400, Legislative Sessions: Efforts to provide for biennial and annual sessions of the General Assembly.

7829900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

**7830000, Legislative Evaluation and Review:** Efforts to evaluate, review, and report pertinent data on finance, performance, and efficiency of governmental operations.

7830100, Financial and Compliance Audits: Efforts to audit the accounts of every state department, office, board, commission, institution, or other agency in any manner handling state funds; to audit all accounts and records of every city and county official and agency handling state funds; to audit all accounts and records of every county insofar as they relate to local funds unless the county has its local accounts audited by a certified public accountant; and, upon request, to establish a system of bookkeeping and accounting for the treasurers, clerks of the courts, and school boards of counties and cities.

7830200, Operational Audits and Evaluation: Efforts to audit and evaluate the efficiency of state agency operations in meeting objectives.

7830300, Performance Audits and Evaluation: Efforts to audit and evaluate the performance of state agencies in meeting their objectives.

7839900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

**7840000, Legislative Research and Analysis:** Efforts to research, investigate, analyze, establish, and interpret state statutes.

7840100, Bill Drafting and Preparation: Efforts to draft and prepare bills for presentation to the legislative body.

7840200, Legislative Research: Efforts to provide research and analytical data on legislative actions.

7840300, Study Commission Activities: Efforts to provide recommendations and decisions on state issues.

7849900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

**7850000, Damage and Loss Claims:** Efforts to provide indemnification to individuals or businesses for negligent actions by the state.

**7860000, Senate of Virginia Discretionary Fund:** (This program is reserved for use by the Senate of Virginia.) [Eff. 7-1-02]

**7990000, Administrative and Support Services:** Efforts to provide overall administrative and logistical support services.

7990100, General Management and Direction: Efforts to provide administrative management and direction.

7990200, Computer Services: Efforts to provide automated data processing services.

7990300, Accounting and Budgeting Services: Efforts to provide accounting and budgeting services.

7990400, Architectural and Engineering Services: Efforts to provide architectural and engineering services for an institution or university hospital.

7990500, Collection and Locator Services: Efforts to locate individuals for the purpose of collecting funds for support payments, delinquent accounts and/or other monies owed to the Commonwealth.

7990600, Filtration and Treatment Plant Operation: Efforts to operate and maintain filtration and treatment plants.

7990700, Food and Dietary Services: Efforts to provide food and dietary services to patients, prisoners, and students in an institution or university hospital (excluding higher education institutions).

7990800, Housekeeping Services: Efforts to provide housekeeping services for patients confined to hospitals and sanitariums.

7990900, Linen and Laundry Services: Efforts to provide laundry services for prisoners and students in institutions (excluding higher education institutions) and linen services for patients confined to hospitals or sanitariums.

7991000, Medical and Clinical Services: Efforts to provide medical and clinical support services in an institution or university hospital (excluding higher education institutions).

7991100, Medical Management and Direction: Efforts to provide medical management and direction for hospitals and sanitariums.

7991300, Nursing Management and Direction: Efforts to provide nursing management and direction for hospitals and sanitariums.

7991400, Personnel Services: Efforts to provide personnel services.

7991500, Physical Plant Services: Efforts to operate and maintain physical plant facilities.

7991600, Planning and Evaluation Services: Efforts to provide planning and evaluation services.

7991700, Power Plant Operation: Efforts to provide, operate, and maintain power plants (for institutions and university hospitals which accrue specific costs outside of physical plant services, excluding institutions of higher education).

7991800, Procurement and Distribution Services: Efforts to provide procurement and distribution services.

7991900, Public Information Services: Efforts to provide public information services.

7992000, Records Retention and Word Processing Services: Efforts to provide records retention and word processing services.

7992100, Recreation Services: Efforts to provide active and passive recreational services, including the operation of activity centers for patients, prisoners, and students in institutions or university hospitals (excluding higher education institutions).

7992200, Residential Services: Efforts to provide residential (houseparents, cottage supervisors, or halfway house supervisors) services in institutions (excluding higher education and correctional institutions).

7992300, Security Services: Efforts to provide security services to facilities and grounds for institutions and university hospitals (excluding higher education and correctional facilities).

7992400, Teacher Management and Direction: Efforts to provide teacher management and direction for an institution or university hospital.

7992500, Training and Education Services: Efforts to provide training and education to state employees.

7992600, Transportation Services: Efforts to provide transportation services to patients, prisoners, or students in institutions or university hospitals (excluding higher education institutions).

7992700, Vessel Operation Services: Efforts to operate and maintain research vessels and similar watercraft.

7992800, Grant and Loan Administration: Efforts to administer grant and loan programs.

7999900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)